

Chapter 6 Reports

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BV0A Vendor Master - Alpha Listing

Purpose To provide the user a listing of vendors in AGPS by name in alphabetical sequence. This report is printed if print parameter is A.

Distribution

Frequency of Preparation As needed.

Sort Sequence By commodity class/sub-class within vendor number, within vendor name, by vendor name alphabetical sequence.

Page Break On Report page break will occur when more than 1 full page of information exists.

Retention Requirements None

Report Description

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Vendor Number	11	Number used within AGPS to identify vendor
	Vendor Contact Phone	3/3/4/4	Inferred phone for vendor contact from VEND Table
	Date Add	6	Inferred set up date of VEND Table record
	S (Size)	1	Indicator (Y/N) to identify vendor as small business based on VEND Table record company size
	M (Minority)	1	Indicator (Y/N) to identify vendor as minority based on VEND Table record
	W (Woman Owned)	1	Indicator (Y/N) to identify vendor as woman owned based on VEND Table record

VENDOR DATABASE MAINTENANCE**REPORTS****BV0A: Vendor Master - Alpha Listing**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	E (Ethnicity)	1	Inferred ethnicity code for vendor from VEND Table
	IO (Independently Owned)	1	Indicator (Y/N) to identify vendor as independently owned based on VEND Table record
	Status Code	3	Inferred status code for vendor from VEND Table
	Vendor Name 1	30	Inferred vendor name 1 from VEND Table for listed vendor number
	Vendor Contact Name	35	Inferred name of vendor contact for vendor from VEND Table
	State Inc	2	Inferred state of incorporation for vendor with organization type of corporation from VEND Table
	# Empl (Number of Employees)	6	Inferred number of employees for vendor from VEND Table
	CTY (Parish Code)	2	Inferred parish code of vendor address for listed vendor from VADR Table
	Status Change Date	6	Inferred date status code was last changed for vendor from VEND Table
	Commodity Class/Sub-Class	?x5	Inferred classes/sub-classes vendor is registered for in CSVN Table as a supplying vendor
	Vendor Name 2	30	Inferred vendor name 2 from VEND Table for listed vendor number
	Address 1	25	Inferred vendor address 1 from VADR Table for listed vendor number
	Address 2	25	Inferred vendor address 2 from VADR Table for listed vendor number
	City	15	Inferred city of vendor address for listed vendor from VADR Table
	State	2	Inferred state code of vendor address for listed vendor from VADR Table
	Zip Code	5/4	Inferred zip code of vendor address for listed vendor from VADR Table

VENDOR DATABASE MAINTENANCE

REPORTS

BV0A: Vendor Master - Alpha Listing

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Total Vendor Records Printed	4	Cumulative total of vendor records printed this report

BV0B Vendor Master - Numerical Listing

Purpose To provide the user a listing of vendors in AGPS by vendor number in numerical sequence. This report is printed if print parameter is N.

Distribution

Frequency of Preparation As needed.

Sort Sequence By commodity class/sub-class within vendor number, by vendor number numeric sequence.

Page Break On Report page break will occur when more than 1 full page of information exists.

Retention Requirements None

Report Description

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Vendor Number	11	Number used within AGPS to identify vendor
	Vendor Contact Phone	3/3/4/4	Inferred phone for vendor contact from VEND Table
	Date Add	6	Inferred set up date of VEND Table record
	S (Size)	1	Indicator (Y/N) to identify vendor as small business based on VEND Table record company size
	M (Minority)	1	Indicator (Y/N) to identify vendor as minority based on VEND Table record
	W (Woman Owned)	1	Indicator (Y/N) to identify vendor as woman owned based on VEND Table record
	E (Ethnicity)	1	Inferred ethnicity code for vendor from VEND Table

VENDOR DATABASE MAINTENANCE**REPORTS****BV00B: Vendor Master - Numerical Listing**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	IO (Independently Owned)	1	Indicator (Y/N) to identify vendor as independently owned based on VEND Table record
	Status Code	3	Inferred status code for vendor from VEND Table
	Vendor Name 1	30	Inferred vendor name 1 from VEND Table for listed vendor number
	Vendor Contact Name	35	Inferred name of vendor contact for vendor from VEND Table
	State Inc	2	Inferred state of incorporation for vendor with organization type of corporation from VEND Table
	# Empl (Number of Employees)	6	Inferred number of employees for vendor from VEND Table
	CTY (Parish Code)	2	Inferred parish code of vendor address for listed vendor from VADR Table
	Status Change Date	6	Inferred date status code was last changed for vendor from VEND Table
	Commodity Class/Sub-Class	?x5	Inferred classes/sub-classes vendor is registered for in CSVN Table as a supplying vendor
	Vendor Name 2	30	Inferred vendor name 2 from VEND Table for listed vendor number
	Address 1	25	Inferred vendor address 1 from VADR Table for listed vendor number
	Address 2	25	Inferred vendor address 2 from VADR Table for listed vendor number
	City	15	Inferred city of vendor address for listed vendor from VADR Table
	State	2	Inferred state code of vendor address for listed vendor from VADR Table
	Zip Code	5/4	Inferred zip code of vendor address for listed vendor from VADR Table

VENDOR DATABASE MAINTENANCE

REPORTS

BV0B: Vendor Master - Numerical Listing

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Total Vendor Records Printed	4	Cumulative total of vendor records printed this report

BV0C Inactive Vendor Report

Purpose To provide the user a listing of inactive vendors in AGPS by vendor name in alphabetical sequence. This report is printed if print parameter is **I**.

Distribution

Frequency of Preparation As needed.

Sort Sequence By commodity class/sub-class within vendor number, within vendor name, by vendor name alphabetical sequence.

Page Break On Report page break will occur when more than 1 full page of information exists.

Retention Requirements None

Report Description

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Vendor Number	11	Number used within AGPS to identify vendor
	Vendor Contact Phone	3/3/4/4	Inferred phone for vendor contact from VEND Table
	Date Add	6	Inferred set up date of VEND Table record
	S (Size)	1	Indicator (Y/N) to identify vendor as small business based on VEND Table record company size
	M (Minority)	1	Indicator (Y/N) to identify vendor as minority based on VEND Table record
	W (Woman Owned)	1	Indicator (Y/N) to identify vendor as woman owned based on VEND Table record

VENDOR DATABASE MAINTENANCE**REPORTS****BV0C: Inactive Vendor Report**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	E (Ethnicity)	1	Inferred ethnicity code for vendor from VEND Table
	IO (Independently Owned)	1	Indicator (Y/N) to identify vendor as independently owned based on VEND Table record
	Status Code	3	Inferred status code for vendor from VEND Table (only inactive status, not equal 1, should be reported)
	Vendor Name 1	30	Inferred vendor name 1 from VEND Table for listed vendor number
	Vendor Contact Name	35	Inferred name of vendor contact for vendor from VEND Table
	State Inc	2	Inferred state of incorporation for vendor with organization type of corporation from VEND Table
	# Empl (Number of Employees)	6	Inferred number of employees for vendor from VEND Table
	CTY (Parish Code)	2	Inferred parish code of vendor address for listed vendor from VADR Table
	Status Change Date	6	Inferred date status code was last changed for vendor from VEND Table
	Commodity Class/Sub-Class	?x5	Inferred classes/sub-classes vendor is registered for in CSVN Table as a supplying vendor
	Vendor Name 2	30	Inferred vendor name 2 from VEND Table for listed vendor number
	Address 1	25	Inferred vendor address 1 from VADR Table for listed vendor number
	Address 2	25	Inferred vendor address 2 from VADR Table for listed vendor number
	City	15	Inferred city of vendor address for listed vendor from VADR Table
	State	2	Inferred state code of vendor address for listed vendor from VADR Table

VENDOR DATABASE MAINTENANCE

REPORTS

BV0C: Inactive Vendor Report

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Zip Code	5/4	Inferred zip code of vendor address for listed vendor from VADR Table
	Total Vendor Records Printed	4	Cumulative total of vendor records printed this report

BV0D Vendors Without Commodities

Purpose To provide the user a listing of vendors in AGPS by vendor name in alphabetical sequence that are not registered for any commodity class/sub-class in the CSVN Table. This report is printed if print parameter is **W**.

Distribution

Frequency of Preparation As needed.

Sort Sequence By commodity class/sub-class within vendor number, within vendor name, by vendor name alphabetical sequence.

Page Break On Report page break will occur when more than 1 full page of information exists.

Retention Requirements None

Report Description

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Vendor Number	11	Number used within AGPS to identify vendor
	Vendor Contact Phone	3/3/4/4	Inferred phone for vendor contact from VEND Table
	Date Add	6	Inferred set up date of VEND Table record
	S (Size)	1	Indicator (Y/N) to identify vendor as small business based on VEND Table record company size
	M (Minority)	1	Indicator (Y/N) to identify vendor as minority based on VEND Table record
	W (Woman Owned)	1	Indicator (Y/N) to identify vendor as woman owned based on VEND Table record

VENDOR DATABASE MAINTENANCE**REPORTS****BV0D: Vendors Without Commodities**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	E (Ethnicity)	1	Inferred ethnicity code for vendor from VEND Table
	IO (Independently Owned)	1	Indicator (Y/N) to identify vendor as independently owned based on VEND Table record
	Status Code	3	Inferred status code for vendor from VEND Table
	Vendor Name 1	30	Inferred vendor name 1 from VEND Table for listed vendor number
	Vendor Contact Name	35	Inferred name of vendor contact for vendor from VEND Table
	State Inc	2	Inferred state of incorporation for vendor with organization type of corporation from VEND Table
	# Empl (Number of Employees)	6	Inferred number of employees for vendor from VEND Table
	CTY (Parish Code)	2	Inferred parish code of vendor address for listed vendor from VADR Table
	Status Change Date	6	Inferred date status code was last changed for vendor from VEND Table
	Commodity Class/Sub-Class	?x5	Inferred classes/sub-classes vendor is registered for in CSVN Table as a supplying vendor (for this report this data should be blank)
	Vendor Name 2	30	Inferred vendor name 2 from VEND Table for listed vendor number
	Address 1	25	Inferred vendor address 1 from VADR Table for listed vendor number
	Address 2	25	Inferred vendor address 2 from VADR Table for listed vendor number
	City	15	Inferred city of vendor address for listed vendor from VADR Table
	State	2	Inferred state code of vendor address for listed vendor from VADR Table

VENDOR DATABASE MAINTENANCE

REPORTS

BV0D: Vendors Without Commodities

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Zip Code	5/4	Inferred zip code of vendor address for listed vendor from VADR Table
	Total Vendor Records Printed	4	Cumulative total of vendor records printed this report

BV0E Small Business Approved Vendors Alpha List

Purpose To provide the user a listing of Department of Commerce approved small business vendors in AGPS by vendor name in alphabetical sequence. This report is printed if print parameter is S.

Distribution

Frequency of Preparation As needed.

Sort Sequence By commodity class/sub-class within vendor number, within vendor name, by vendor name alphabetical sequence.

Page Break On Report page break will occur when more than 1 full page of information exists.

Retention Requirements None

Report Description

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Vendor Number	11	Number used within AGPS to identify vendor
	Vendor Contact Phone	3/3/4/4	Inferred phone for vendor contact from VEND Table
	Date Add	6	Inferred set up date of VEND Table record
	S (Size)	1	Indicator (Y/N) to identify vendor as small business based on VEND Table record company size
	M (Minority)	1	Indicator (Y/N) to identify vendor as minority based on VEND Table record
	W (Woman Owned)	1	Indicator (Y/N) to identify vendor as woman owned based on VEND Table record

VENDOR DATABASE MAINTENANCE**REPORTS****BV0E: Small Business Approved Vendors Alpha List**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	E (Ethnicity)	1	Inferred ethnicity code for vendor from VEND Table
	IO (Independently Owned)	1	Indicator (Y/N) to identify vendor as independently owned based on VEND Table record
	Status Code	3	Inferred status code for vendor from VEND Table
	Vendor Name 1	30	Inferred vendor name 1 from VEND Table for listed vendor number
	Vendor Contact Name	35	Inferred name of vendor contact for vendor from VEND Table
	State Inc	2	Inferred state of incorporation for vendor with organization type of corporation from VEND Table
	# Empl (Number of Employees)	6	Inferred number of employees for vendor from VEND Table
	CTY (Parish Code)	2	Inferred Parish code of vendor address for listed vendor from VADR Table
	Status Change Date	6	Inferred date status code was last changed for vendor from VEND Table
	Commodity Class/Sub-Class	?x5	Inferred classes/sub-classes vendor is registered for in CSVN Table as a supplying vendor
	Vendor Name 2	30	Inferred vendor name 2 from VEND Table for listed vendor number
	Address 1	25	Inferred vendor address 1 from VADR Table for listed vendor number
	Address 2	25	Inferred vendor address 2 from VADR Table for listed vendor number
	City	15	Inferred city of vendor address for listed vendor from VADR Table
	State	2	Inferred state code of vendor address for listed vendor from VADR Table

VENDOR DATABASE MAINTENANCE

REPORTS

BV0E: Small Business Approved Vendors Alpha List

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Zip Code	5/4	Inferred zip code of vendor address for listed vendor from VADR Table
	Total Vendor Records Printed	4	Cumulative total of vendor records printed this report

VENDOR DATABASE MAINTENANCE

REPORTS

BV1A: Report of Statewide Small Business Set Aside Compliance by Number of Purchase Orders and Contracts Issued Fiscal Year 9999

BV1A Report of Statewide Small Business Set Aside Compliance by Number of Purchase Orders and Contracts Issued Fiscal Year 9999

Purpose To provide the user a report of small business set aside compliance award count for a specified fiscal year. This report is printed if set aside code is S.

Distribution

**Frequency of
Preparation** As needed.

**Sort
Sequence** By award month within award year, within purchase agency, by purchase agency in alpha/numerical sequence.

**Page
Break On** Report page break will occur when more than 1 full page of information exists.

**Retention
Requirements** None

Report Description

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Month	3	Inferred month of award for order/contract from ORDR/KONT Table
	Total Purchase Orders Issued	4	Inferred total number of purchase order awards for award month
	Total Purchase Orders Set Aside	4	Inferred total number of purchase orders awarded for award month that are identified as this type of set-aside award

VENDOR DATABASE MAINTENANCE**REPORTS****BV1A: Report of Statewide Small Business Set Aside Compliance by Number of Purchase Orders and Contracts Issued Fiscal Year 9999**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Percent	3.2	Computed percentage of purchase order set-aside awards of total number of purchase order awards for award month (percent = purchase order set-aside/total purchase order award)
	Total Contracts Issued	4	Inferred total number of contract awards for award month
	Total Contracts Set Aside	4	Inferred total number of contracts awarded for award month that are identified as this type of set-aside award
	Percent	3.2	Computed percentage of contract set-aside awards of total number of contract awards for award month (percent = contract set-aside/total contract award)
	Percent Total Activity Set Aside	3.2	Computed percentage of total set-aside awards of total number of awards for award month (percent = total set-aside/total awards)
	Total FYTD (Purchase Orders Issued)	4	Cumulative total number of purchase order awards for the fiscal year-to-date
	Total FYTD (Purchase Orders Set Aside)	4	Cumulative total number of purchase order set-asides for the fiscal year-to-date
	Total FYTD (Percent Purchase Order Set-Asides)	3.2	Computed percentage of cumulative purchase order set-aside awards of cumulative total number of purchase order awards for fiscal year-to-date (cumulative percent = cum. purchase order set-aside/cum. total purchase order award)
	Total FYTD (Contracts Issued)	4	Cumulative total number of contract awards for the fiscal year-to-date
	Total FYTD (Contracts Set Aside)	4	Cumulative total number of contracts set-asides for the fiscal year-to-date
	Total FYTD (Percent Contract Set-Asides)	3.2	Computed percentage of cumulative contract set-aside awards of cumulative total number of contract awards for fiscal year-to-date (cumulative percent = cum. contract set-aside/cum. total contract award)

VENDOR DATABASE MAINTENANCE**REPORTS****BV1A: Report of Statewide Small Business Set Aside Compliance by Number of Purchase Orders and Contracts Issued Fiscal Year 9999**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Total FYTD (Percent Set-Asides)	3.2	Computed percentage of total cumulative set-aside awards of total number of cumulative awards for fiscal year-to-date (percent = total cumulative set-aside/total cumulative awards)
	Total Statewide FYTD (Purchase Orders Issued)	4	Cumulative total number of all agency purchase order awards for the fiscal year-to-date
	Total Statewide FYTD (Purchase Orders Set Aside)	4	Cumulative total number of all agency purchase order set-asides for the fiscal year-to-date
	Total Statewide FYTD (Percent Purchase Order Set-Asides)	3.2	Computed percentage of all agency cumulative purchase order set-aside awards of cumulative total number of purchase order awards for fiscal year-to-date (cumulative percent = cum. purchase order set-aside/cum. total purchase order award)
	Total Statewide FYTD (Contracts Issued)	4	Cumulative total number of all agency contract awards for the fiscal year-to-date
	Total Statewide FYTD (Contracts Set Aside)	4	Cumulative total number of all agency contracts set-asides for the fiscal year-to-date
	Total Statewide FYTD (Percent Contract Set-Asides)	3.2	Computed percentage of all agency cumulative contract set-aside awards of cumulative total number of contract awards for fiscal year-to-date (cumulative percent = cum. contract set-aside/cum. total contract award)
	Total Statewide FYTD (Percent Set-Asides)	3.2	Computed percentage of all agency total cumulative set-aside awards of total number of cumulative awards for fiscal year-to-date (percent = total cumulative set-aside/total cumulative awards)

VENDOR DATABASE MAINTENANCE

REPORTS

BV1A: Report of Statewide Minority Set Aside Compliance by Number of Purchase Orders and Contracts Issued Fiscal Year 9999

BV1A Report of Statewide Minority Set Aside Compliance by Number of Purchase Orders and Contracts Issued Fiscal Year 9999

Purpose To provide the user a report of minority set aside compliance award count for a specified fiscal year. This report is printed if set aside code is **M**.

Distribution

Frequency of Preparation As needed.

Sort Sequence By award month within award year, within purchase agency, by purchase agency in alpha/numerical sequence.

Page Break On Report page break will occur when more than 1 full page of information exists.

Retention Requirements None

Report Description

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Month	3	Inferred month of award for order/contract from ORDR/KONT Table
	Total Purchase Orders Issued	4	Inferred total number of purchase order awards for award month
	Total Purchase Orders Set Aside	4	Inferred total number of purchase orders awarded for award month that are identified as this type of set-aside award
	Percent	3.2	Computed percentage of purchase order set-aside awards of total number of purchase order awards for award month (percent = purchase order set-aside/total purchase order award)

VENDOR DATABASE MAINTENANCE**REPORTS****BV1A: Report of Statewide Minority Set Aside Compliance by Number of Purchase Orders and Contracts Issued
Fiscal Year 9999**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Total Contracts Issued	4	Inferred total number of contract awards for award month
	Total Contracts Set Aside	4	Inferred total number of contracts awarded for award month that are identified as this type of set-aside award
	Percent	3.2	Computed percentage of contract set-aside awards of total number of contract awards for award month (percent = contract set-aside/total contract award)
	Percent Total Activity Set Aside	3.2	Computed percentage of total set-aside awards of total number of awards for award month (percent = total set-aside/total awards)
	Total FYTD (Purchase Orders Issued)	4	Cumulative total number of purchase order awards for the fiscal year-to-date
	Total FYTD (Purchase Orders Set Aside)	4	Cumulative total number of purchase order set-asides for the fiscal year-to-date
	Total FYTD (Percent Purchase Order Set-Asides)	3.2	Computed percentage of cumulative purchase order set-aside awards of cumulative total number of purchase order awards for fiscal year-to-date (cumulative percent = cum. purchase order set-aside/cum. total purchase order award)
	Total FYTD (Contracts Issued)	4	Cumulative total number of contract awards for the fiscal year-to-date
	Total FYTD (Contracts Set Aside)	4	Cumulative total number of contracts set-asides for the fiscal year-to-date
	Total FYTD (Percent Contract Set-Asides)	3.2	Computed percentage of cumulative contract set-aside awards of cumulative total number of contract awards for fiscal year-to-date (cumulative percent = cum. contract set-aside/cum. total contract award)
	Total FYTD (Percent Set-Asides)	3.2	Computed percentage of total cumulative set-aside awards of total number of cumulative awards for fiscal year-to-date (percent = total cumulative set-aside/total cumulative awards)
	Total Statewide FYTD (Purchase Orders Issued)	4	Cumulative total number of all agency purchase order awards for the fiscal year-to-date

VENDOR DATABASE MAINTENANCE**REPORTS****BV1A: Report of Statewide Minority Set Aside Compliance by Number of Purchase Orders and Contracts Issued
Fiscal Year 9999**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Total Statewide FYTD (Purchase Orders Set Aside)	4	Cumulative total number of all agency purchase order set-asides for the fiscal year-to-date
	Total Statewide FYTD (Percent Purchase Order Set-Asides)	3.2	Computed percentage of all agency cumulative purchase order set-aside awards of cumulative total number of purchase order awards for fiscal year-to-date (cumulative percent = cum. purchase order set-aside/cum. total purchase order award)
	Total Statewide FYTD (Contracts Issued)	4	Cumulative total number of all agency contract awards for the fiscal year-to-date
	Total Statewide FYTD (Contracts Set Aside)	4	Cumulative total number of all agency contracts set-asides for the fiscal year-to-date
	Total Statewide FYTD (Percent Contract Set-Asides)	3.2	Computed percentage of all agency cumulative contract set-aside awards of cumulative total number of contract awards for fiscal year-to-date (cumulative percent = cum. contract set-aside/cum. total contract award)
	Total Statewide FYTD (Percent Set-Asides)	3.2	Computed percentage of all agency total cumulative set-aside awards of total number of cumulative awards for fiscal year-to-date (percent = total cumulative set-aside/total cumulative awards)

VENDOR DATABASE MAINTENANCE

REPORTS

BV1A: Report of Statewide Woman Owned Set Aside Compliance by Number of Purchase Orders and Contracts Issued Fiscal Year 9999

BV1A Report of Statewide Woman Owned Set Aside Compliance by Number of Purchase Orders and Contracts Issued Fiscal Year 9999

Purpose To provide the user a report of woman owned set aside compliance award count for a specified fiscal year. This report is printed if set aside code is **W**.

Distribution

**Frequency of
Preparation** As needed.

**Sort
Sequence** By award month within award year, within purchase agency, by purchase agency in
alpha/numerical sequence.

**Page
Break On** Report page break will occur when more than 1 full page of information exists.

**Retention
Requirements** None

Report Description

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Month	3	Inferred month of award for order/contract from ORDR/KONT Table
	Total Purchase Orders Issued	4	Inferred total number of purchase order awards for award month
	Total Purchase Orders Set Aside	4	Inferred total number of purchase orders awarded for award month that are identified as this type of set-aside award

VENDOR DATABASE MAINTENANCE**REPORTS****BV1A: Report of Statewide Woman Owned Set Aside Compliance by Number of Purchase Orders and Contracts Issued Fiscal Year 9999**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Percent	3.2	Computed percentage of purchase order set-aside awards of total number of purchase order awards for award month (percent = purchase order set-aside/total purchase order award)
	Total Contracts Issued	4	Inferred total number of contract awards for award month
	Total Contracts Set Aside	4	Inferred total number of contracts awarded for award month that are identified as this type of set-aside award
	Percent	3.2	Computed percentage of contract set-aside awards of total number of contract awards for award month (percent = contract set-aside/total contract award)
	Percent Total Activity Set Aside	3.2	Computed percentage of total set-aside awards of total number of awards for award month (percent = total set-aside/total awards)
	Total FYTD (Purchase Orders Issued)	4	Cumulative total number of purchase order awards for the fiscal year-to-date
	Total FYTD (Purchase Orders Set Aside)	4	Cumulative total number of purchase order set-asides for the fiscal year-to-date
	Total FYTD (Percent Purchase Order Set-Asides)	3.2	Computed percentage of cumulative purchase order set-aside awards of cumulative total number of purchase order awards for fiscal year-to-date (cumulative percent = cum. purchase order set-aside/cum. total purchase order award)
	Total FYTD (Contracts Issued)	4	Cumulative total number of contract awards for the fiscal year-to-date
	Total FYTD (Contracts Set Aside)	4	Cumulative total number of contracts set-asides for the fiscal year-to-date
	Total FYTD (Percent Contract Set-Asides)	3.2	Computed percentage of cumulative contract set-aside awards of cumulative total number of contract awards for fiscal year-to-date (cumulative percent = cum. contract set-aside/cum. total contract award)

VENDOR DATABASE MAINTENANCE**REPORTS****BV1A: Report of Statewide Woman Owned Set Aside Compliance by Number of Purchase Orders and Contracts Issued Fiscal Year 9999**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Total FYTD (Percent Set-Asides)	3.2	Computed percentage of total cumulative set-aside awards of total number of cumulative awards for fiscal year-to-date (percent = total cumulative set-aside/total cumulative awards)
	Total Statewide FYTD (Purchase Orders Issued)	4	Cumulative total number of all agency purchase order awards for the fiscal year-to-date
	Total Statewide FYTD (Purchase Orders Set Aside)	4	Cumulative total number of all agency purchase order set-asides for the fiscal year-to-date
	Total Statewide FYTD (Percent Purchase Order Set-Asides)	3.2	Computed percentage of all agency cumulative purchase order set-aside awards of cumulative total number of purchase order awards for fiscal year-to-date (cumulative percent = cum. purchase order set-aside/cum. total purchase order award)
	Total Statewide FYTD (Contracts Issued)	4	Cumulative total number of all agency contract awards for the fiscal year-to-date
	Total Statewide FYTD (Contracts Set Aside)	4	Cumulative total number of all agency contracts set-asides for the fiscal year-to-date
	Total Statewide FYTD (Percent Contract Set-Asides)	3.2	Computed percentage of all agency cumulative contract set-aside awards of cumulative total number of contract awards for fiscal year-to-date (cumulative percent = cum. contract set-aside/cum. total contract award)
	Total Statewide FYTD (Percent Set-Asides)	3.2	Computed percentage of all agency total cumulative set-aside awards of total number of cumulative awards for fiscal year-to-date (percent = total cumulative set-aside/total cumulative awards)

VENDOR DATABASE MAINTENANCE

REPORTS

BV1A: Report of Statewide Small Business Set Aside Compliance by Dollar Amount Fiscal Year 9999

BV1A **Report of Statewide Small Business Set Aside Compliance by Dollar Amount Fiscal Year 9999**

Purpose To provide the user a report of small business set aside compliance award dollars for a specified fiscal year. This report is printed if set aside code is S.

Distribution

Frequency of Preparation As needed.

Sort Sequence By award month within award year, within purchase agency, by purchase agency in alpha/numerical sequence.

Page Break On Report page break will occur when more than 1 full page of information exists.

Retention Requirements None

Report Description

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Month	3	Inferred month of award for order/contract from ORDR/KONT Table
	Total Purchase Orders Issued Dollars	9.2	Inferred total dollars of purchase order awards for award month
	Total Purchase Orders Set Aside Dollars	9.2	Inferred total dollars of purchase orders awarded for award month that are identified as this type of set-aside award
	Percent	3.2	Computed percentage of purchase order set-aside award dollars of total dollars of purchase order awards for award month (percent = purchase order set-aside/total purchase order award)

VENDOR DATABASE MAINTENANCE**REPORTS****BV1A: Report of Statewide Small Business Set Aside Compliance by Dollar Amount Fiscal Year 9999**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Total Contracts Issued Est. Dollars	9.2	Inferred total dollars of contract awards for award month
	Total Contracts Set Aside Est. Dollars	9.2	Inferred total dollars of contracts awarded for award month that are identified as this type of set-aside award
	Percent	3.2	Computed percentage of contract set-aside award dollars of total dollars of contract awards for award month (percent = contract set-aside/total contract award)
	Percent Total Activity Set Aside	3.2	Computed percentage of total set-aside award dollars of total dollars of awards for award month (percent = total set-aside/total awards)
	Total FYTD (Purchase Orders Issued)	9.2	Cumulative total dollars of purchase order awards for the fiscal year-to-date
	Total FYTD (Purchase Orders Set Aside)	9.2	Cumulative total dollars of purchase order set-asides for the fiscal year-to-date
	Total FYTD (Percent Purchase Order Set-Asides)	3.2	Computed percentage of cumulative purchase order set-aside award dollars of cumulative total dollars of purchase order awards for fiscal year-to-date (cumulative percent = cum. purchase order set-aside/cum. total purchase order award)
	Total FYTD (Contracts Issued)	9.2	Cumulative total dollars of contract awards for the fiscal year-to-date
	Total FYTD (Contracts Set Aside)	9.2	Cumulative total dollars of contracts set-asides for the fiscal year-to-date
	Total FYTD (Percent Contract Set-Asides)	3.2	Computed percentage of cumulative contract set-aside awards of cumulative total number of contract awards for fiscal year-to-date (cumulative percent = cum. contract set-aside/cum. total contract award)
	Total FYTD (Percent Set-Asides)	3.2	Computed percentage of total cumulative set-aside awards of total number of cumulative awards for fiscal year-to-date (percent = total cumulative set-aside/total cumulative awards)
	Total Statewide FYTD (Purchase Orders Issued)	9.2	Cumulative total dollars of all agency purchase order awards for the fiscal year-to-date

VENDOR DATABASE MAINTENANCE**REPORTS****BV1A: Report of Statewide Small Business Set Aside Compliance by Dollar Amount Fiscal Year 9999**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Total Statewide FYTD (Purchase Orders Set Aside)	9.2	Cumulative total dollars of all agency purchase order set-asides for the fiscal year-to-date
	Total Statewide FYTD (Percent Purchase Order Set-Asides)	3.2	Computed percentage of all agency cumulative purchase order set-aside award dollars of cumulative total dollars of purchase order awards for fiscal year-to-date (cumulative percent = cum. purchase order set-aside/cum. total purchase order award)
	Total Statewide FYTD (Contracts Issued)	9.2	Cumulative total dollars of all agency contract awards for the fiscal year-to-date
	Total Statewide FYTD (Contracts Set Aside)	9.2	Cumulative total dollars of all agency contracts set-asides for the fiscal year-to-date
	Total Statewide FYTD (Percent Contract Set-Asides)	3.2	Computed percentage of all agency cumulative contract set-aside award dollars of cumulative total dollars of contract awards for fiscal year-to-date (cumulative percent = cum. contract set-aside/cum. total contract award)
	Total Statewide FYTD (Percent Set-Asides)	3.2	Computed percentage of all agency total cumulative set-aside award dollars of total dollars of cumulative awards for fiscal year-to-date (percent = total cumulative set-aside/total cumulative awards)

BV1A Report of Statewide Minority Set Aside Compliance by Dollar Amount Fiscal Year 9999

Purpose To provide the user a report of minority set aside compliance award dollars for a specified fiscal year. This report is printed if set aside code is **M**.

Distribution

Frequency of Preparation As needed.

Sort Sequence By award month within award year, within purchase agency, by purchase agency in alpha/numerical sequence.

Page Break On Report page break will occur when more than 1 full page of information exists.

Retention Requirements None

Report Description

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Requisitioning Agency	6	Inferred requisitioning agency for order/contract from ORDR/KONT table
	Month	3	Inferred month of award for order/contract from ORDR/KONT Table
	Total Purchase Orders Issued Dollars	9.2	Inferred total dollars of purchase order awards for award month
	Total Purchase Orders Set Aside Dollars	9.2	Inferred total dollars of purchase orders awarded for award month that are identified as this type of set-aside award

VENDOR DATABASE MAINTENANCE**REPORTS****BV1A: Report of Statewide Minority Set Aside Compliance by Dollar Amount Fiscal Year 9999**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Percent	3.2	Computed percentage of purchase order set-aside award dollars of total dollars of purchase order awards for award month (percent = purchase order set-aside/total purchase order award)
	Total Contracts Issued Est. Dollars	9.2	Inferred total dollars of contract awards for award month
	Total Contracts Set Aside Est. Dollars	9.2	Inferred total dollars of contracts awarded for award month that are identified as this type of set-aside award
	Percent	3.2	Computed percentage of contract set-aside award dollars of total dollars of contract awards for award month (percent = contract set-aside/total contract award)
	Percent Total Activity Set Aside	3.2	Computed percentage of total set-aside award dollars of total dollars of awards for award month (percent = total set-aside/total awards)
	Total FYTD (Purchase Orders Issued)	9.2	Cumulative total dollars of purchase order awards for the fiscal year-to-date
	Total FYTD (Purchase Orders Set Aside)	9.2	Cumulative total dollars of purchase order set-asides for the fiscal year-to-date
	Total FYTD (Percent Purchase Order Set-Asides)	3.2	Computed percentage of cumulative purchase order set-aside award dollars of cumulative total dollars of purchase order awards for fiscal year-to-date (cumulative percent = cum. purchase order set-aside/cum. total purchase order award)
	Total FYTD (Contracts Issued)	9.2	Cumulative total dollars of contract awards for the fiscal year-to-date
	Total FYTD (Contracts Set Aside)	9.2	Cumulative total dollars of contracts set-asides for the fiscal year-to-date
	Total FYTD (Percent Contract Set-Asides)	3.2	Computed percentage of cumulative contract set-aside awards of cumulative total number of contract awards for fiscal year-to-date (cumulative percent = cum. contract set-aside/cum. total contract award)

VENDOR DATABASE MAINTENANCE**REPORTS****BV1A: Report of Statewide Minority Set Aside Compliance by Dollar Amount Fiscal Year 9999**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Total FYTD (Percent Set-Asides)	3.2	Computed percentage of total cumulative set-aside awards of total number of cumulative awards for fiscal year-to-date (percent = total cumulative set-aside/total cumulative awards)
	Total Statewide FYTD (Purchase Orders Issued)	9.2	Cumulative total dollars of all agency purchase order awards for the fiscal year-to-date
	Total Statewide FYTD (Purchase Orders Set Aside)	9.2	Cumulative total dollars of all agency purchase order set-asides for the fiscal year-to-date
	Total Statewide FYTD (Percent Purchase Order Set-Asides)	3.2	Computed percentage of all agency cumulative purchase order set-aside award dollars of cumulative total dollars of purchase order awards for fiscal year-to-date (cumulative percent = cum. purchase order set-aside/cum. total purchase order award)
	Total Statewide FYTD (Contracts Issued)	9.2	Cumulative total dollars of all agency contract awards for the fiscal year-to-date
	Total Statewide FYTD (Contracts Set Aside)	9.2	Cumulative total dollars of all agency contracts set-asides for the fiscal year-to-date
	Total Statewide FYTD (Percent Contract Set-Asides)	3.2	Computed percentage of all agency cumulative contract set-aside award dollars of cumulative total dollars of contract awards for fiscal year-to-date (cumulative percent = cum. contract set-aside/cum. total contract award)
	Total Statewide FYTD (Percent Set-Asides)	3.2	Computed percentage of all agency total cumulative set-aside award dollars of total dollars of cumulative awards for fiscal year-to-date (percent = total cumulative set-aside/total cumulative awards)

BV1A Report of Statewide Woman Owned Set Aside Compliance by Dollar Amount Fiscal Year 9999

Purpose To provide the user a report of woman owned set aside compliance award dollars for a specified fiscal year. This report is printed if set aside code is **W**.

Distribution

Frequency of Preparation As needed.

Sort Sequence By award month within award year, within purchase agency, by purchase agency in alpha/numerical sequence.

Page Break On Report page break will occur when more than 1 full page of information exists.

Retention Requirements None

Report Description

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Month	3	Inferred month of award for order/contract from ORDR/KONT Table
	Total Purchase Orders Issued Dollars	9.2	Inferred total dollars of purchase order awards for award month
	Total Purchase Orders Set Aside Dollars	9.2	Inferred total dollars of purchase orders awarded for award month that are identified as this type of set-aside award
	Percent	3.2	Computed percentage of purchase order set-aside award dollars of total dollars of purchase order awards for award month (percent = purchase order set-aside/total purchase order award)

VENDOR DATABASE MAINTENANCE**REPORTS****BV1A: Report of Statewide Woman Owned Set Aside Compliance by Dollar Amount Fiscal Year 9999**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Total Contracts Issued Est. Dollars	9.2	Inferred total dollars of contract awards for award month
	Total Contracts Set Aside Est. Dollars	9.2	Inferred total dollars of contracts awarded for award month that are identified as this type of set-aside award
	Percent	3.2	Computed percentage of contract set-aside award dollars of total dollars of contract awards for award month (percent = contract set-aside/total contract award)
	Percent Total Activity Set Aside	3.2	Computed percentage of total set-aside award dollars of total dollars of awards for award month (percent = total set-aside/total awards)
	Total FYTD (Purchase Orders Issued)	9.2	Cumulative total dollars of purchase order awards for the fiscal year-to-date
	Total FYTD (Purchase Orders Set Aside)	9.2	Cumulative total dollars of purchase order set-asides for the fiscal year-to-date
	Total FYTD (Percent Purchase Order Set-Asides)	3.2	Computed percentage of cumulative purchase order set-aside award dollars of cumulative total dollars of purchase order awards for fiscal year-to-date (cumulative percent = cum. purchase order set-aside/cum. total purchase order award)
	Total FYTD (Contracts Issued)	9.2	Cumulative total dollars of contract awards for the fiscal year-to-date
	Total FYTD (Contracts Set Aside)	9.2	Cumulative total dollars of contracts set-asides for the fiscal year-to-date
	Total FYTD (Percent Contract Set-Asides)	3.2	Computed percentage of cumulative contract set-aside awards of cumulative total number of contract awards for fiscal year-to-date (cumulative percent = cum. contract set-aside/cum. total contract award)
	Total FYTD (Percent Set-Asides)	3.2	Computed percentage of total cumulative set-aside awards of total number of cumulative awards for fiscal year-to-date (percent = total cumulative set-aside/total cumulative awards)
	Total Statewide FYTD (Purchase Orders Issued)	9.2	Cumulative total dollars of all agency purchase order awards for the fiscal year-to-date

VENDOR DATABASE MAINTENANCE**REPORTS****BV1A: Report of Statewide Woman Owned Set Aside Compliance by Dollar Amount Fiscal Year 9999**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Total Statewide FYTD (Purchase Orders Set Aside)	9.2	Cumulative total dollars of all agency purchase order set-asides for the fiscal year-to-date
	Total Statewide FYTD (Percent Purchase Order Set-Asides)	3.2	Computed percentage of all agency cumulative purchase order set-aside award dollars of cumulative total dollars of purchase order awards for fiscal year-to-date (cumulative percent = cum. purchase order set-aside/cum. total purchase order award)
	Total Statewide FYTD (Contracts Issued)	9.2	Cumulative total dollars of all agency contract awards for the fiscal year-to-date
	Total Statewide FYTD (Contracts Set Aside)	9.2	Cumulative total dollars of all agency contracts set-asides for the fiscal year-to-date
	Total Statewide FYTD (Percent Contract Set-Asides)	3.2	Computed percentage of all agency cumulative contract set-aside award dollars of cumulative total dollars of contract awards for fiscal year-to-date (cumulative percent = cum. contract set-aside/cum. total contract award)
	Total Statewide FYTD (Percent Set-Asides)	3.2	Computed percentage of all agency total cumulative set-aside award dollars of total dollars of cumulative awards for fiscal year-to-date (percent = total cumulative set-aside/total cumulative awards)

BV2A Complaints Against Renewable Contracts

Purpose To provide the user a report complaints against renewable contracts in AGPS by contract number.

Distribution

Frequency of Preparation As needed.

Sort Sequence By complaint date within contract number, by contract number in numerical sequence, within purchase agency, by purchase agency in alpha/numerical sequence.

Page Break On Report page break will occur when more than 1 full page of information exists.

Retention Requirements None

Report Description

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Contract Number	10	Inferred contract number of renewable contract for which a complaint exists in VCOM Table
	T Number	5	Inferred t-number of renewable contract from KONT Table
	Buyer Code	3	Inferred buyer code of renewable contract form KONT Table
	Vendor Number	11	Inferred vendor number of renewable contract from KONT Table
	Compl (Complaint) Agency	?x6	Inferred complaint agency from VCOM Table for listed renewable contract
	Compl (Complaint) #	?x5	Inferred complaint number from VCOM Table for listed renewable contract

VENDOR DATABASE MAINTENANCE**REPORTS****BV2A: Complaints Against Renewable Contracts**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Compl (Complaint) Date	?x6	Inferred complaint date of listed complaint number from VCOM Table for listed renewable contract number
	Compl (Complaint) Sev (Severity)	?x1	Inferred severity code for listed complaint number from VCOM Table for listed renewable contract number
	Compl (Complaint) Code	?x1	Inferred complaint code for listed complaint number from VCOM Table for listed renewable contract number
	Status Code	?x2	Inferred status code of listed complaint from VCOM Table for listed renewable contract number
	Status Chg Date	?x6	Inferred status change date of listed complaint from VCOM for listed renewable contract number
	Vendor Name	30	Inferred vendor name 1 for VCOM vendor number from VEND Table for listed renewable contract
	Vendor Address	25	Inferred vendor address 1 for VCOM vendor from VADR Table for listed renewable contract number
	City	15	Inferred vendor city for VCOM vendor from VADR Table for listed renewable contract number
	State	2	Inferred vendor state for VCOM vendor from VADR Table for listed renewable contract number
	Zip Code	5/4	Inferred vendor zip code for VCOM vendor from VADR Table for listed renewable contract number

BV3A Open/Unresolved Vendor Complaints

Purpose To provide the user a report of open/unresolved complaints against purchase orders in AGPS by buyer code and vendor number.

Distribution

Frequency of Preparation As needed.

Sort Sequence By purchase order number within vendor number, by vendor number in numerical sequence, within buyer code, by buyer code in alpha/numeric sequence, within purchase agency, by purchase agency in alpha/numerical sequence.

Page Break On Report page break will occur when more than 1 full page of information exists.

Retention Requirements None

Report Description

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Buyer Name	35	Inferred buyer name for order number of open/unresolved vendor complaint(s) from ABUY Table
	Vendor Number	11	Inferred vendor number of open/unresolved vendor complaint from VCOM Table
	Vendor Contact	30	Inferred vendor contact for vendor number from VEND Table
	Order Number	?x10	Inferred order number of complaint from VCOM Table
	Compl (Complaint) Agency	?x6	Inferred complaint agency from VCOM Table for listed open complaint order number

VENDOR DATABASE MAINTENANCE**REPORTS****BV3A: Open/Unresolved Vendor Complaints**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Compl (Complaint) #	?x5	Inferred complaint number from VCOM Table for listed open complaint order number
	Compl (Complaint) Sev (Severity)	?x1	Inferred severity code for listed complaint number from VCOM Table for listed open complaint order number
	Compl (Complaint) Code	?x1	Inferred complaint code for listed complaint number from VCOM Table for listed open complaint order number
	Status Code	?x2	Inferred status code of listed complaint from VCOM Table for listed open complaint order number
	Status Chg Date	?x6	Inferred status change date of listed complaint from VCOM for listed open complaint order number
	Vendor Name 1	30	Inferred vendor name 1 for VCOM vendor number from VEND Table for listed renewable contract
	Vendor Contact Phone	3/3/4/4	Inferred vendor contact phone number for listed vendor number from VEND Table
	Vendor Name 2	30	Inferred vendor name 2 for VCOM vendor number from VEND Table for listed renewable contract
	Vendor Address 1	25	Inferred vendor address 1 for VCOM vendor from VADR Table for listed renewable contract number
	Vendor Address 2	25	Inferred vendor address 2 for VCOM vendor from VADR Table for listed renewable contract number
	City	15	Inferred vendor city for VCOM vendor from VADR Table for listed renewable contract number
	State	2	Inferred vendor state for VCOM vendor from VADR Table for listed renewable contract number

VENDOR DATABASE MAINTENANCE

REPORTS

BV3A: Open/Unresolved Vendor Complaints

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Zip Code	5/4	Inferred vendor zip code for VCOM vendor from VADR Table for listed renewable contract number

BV4A Vendor Performance History Summary For FY 9999

Purpose To provide the user a report of complaints against a vendor in AGPS by vendor number and complaint code.

Distribution

Frequency of Preparation As needed.

Sort Sequence By complaint code within vendor number, by vendor number in numerical sequence.

Page Break On Report page break will occur when more than 1 full page of information exists.

Retention Requirements None

Report Description

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Vendor Number	11	Inferred vendor number of vendor with complaint(s) in VCOM Table
	# Active Complaints	4	Inferred number of active complaints for listed vendor in VCOM Table
	# Compl (Complaints) FYTD	4	Inferred number of complaints for listed vendor for the fiscal year-to-date from VEND Table
	# Compl Code 1 FYTD	4	Inferred number of # Compl FYTD that have a complaint code of 1 in VCOM Table
	# Compl Code 2 FYTD	4	Inferred number of # Compl FYTD that have a complaint code of 2 in VCOM Table
	# Compl Code 3 FYTD	4	Inferred number of # Compl FYTD that have a complaint code of 3 in VCOM Table

VENDOR DATABASE MAINTENANCE**REPORTS****BV4A: Vendor Performance History Summary For FY 9999**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	# Compl Code 4 FYTD	4	Inferred number of # Compl FYTD that have a complaint code of 4 in VCOM Table
	# Compl Code 5 FYTD	4	Inferred number of # Compl FYTD that have a complaint code of 5 in VCOM Table
	# Compl Code 6 FYTD	4	Inferred number of # Compl FYTD that have a complaint code of 6 in VCOM Table
	# Compl Code 7 FYTD	4	Inferred number of # Compl FYTD that have a complaint code of 7 in VCOM Table
	Vendor Name 1	30	Inferred vendor name 1 for VCOM vendor number from VEND Table for listed renewable contract
	Vendor Address 1	25	Inferred vendor address 1 for VCOM vendor from VADR Table for listed renewable contract number
	City	15	Inferred vendor city for VCOM vendor from VADR Table for listed renewable contract number
	State	2	Inferred vendor state for VCOM vendor from VADR Table for listed renewable contract number
	Zip Code	5/4	Inferred vendor zip code for VCOM vendor from VADR Table for listed renewable contract number

BV5A Vendor Bid History - FY 9999

Purpose To provide the user a report of vendor bid history for all vendors in AGPS by document type and vendor number.

Distribution

Frequency of Preparation As needed.

Sort Sequence By document type within vendor number, by vendor number in numerical sequence, within purchase agency, by purchase agency in alpha/numerical sequence.

Page Break On Report page break will occur when more than 1 full page of information exists.

Retention Requirements None

Report Description

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Vendor Number	11	Inferred vendor number of vendor with bid history in VBID/VAWD Table
	Doc (Document) Type	3	Inferred document type of bid activity in VBID/VAWD Table
	# Of Oppty (Opportunity)	4	Inferred number of opportunities provided the vendor for bid in VBID/VAWD Table
	Est \$ Amount of Oppty	9.2	Inferred cumulative estimated dollar amount of bid opportunities provided the vendor from VBID/VAWD Table
	# Of Resp (Responses)	4	Inferred number of responses to bid opportunities by listed vendor from VBID/VAWD Table

VENDOR DATABASE MAINTENANCE**REPORTS****BV5A: Vendor Bid History - FY 9999**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	# Of Awards	4	Inferred number of awards for related bid responses from the VAWD Table
	\$ Amount of Awards	9.2	Inferred total dollar amount of awards for listed vendor from the VAWD Table
	% Resp To Oppty	3.2	Computed percentage of total responses to total opportunities provided a vendor (% Resp = # Of Resp/# Of Oppty)
	% Award to Oppty	3.2	Computed percentage of total awards to total opportunities provided a vendor (% Award To Oppty = # Of Awards/# Of Oppty)
	% Award To Resp	3.2	Computed percentage of total awards to total responses of a vendor to bid opportunities (% Award To Resp = # Of Awards/# Of Resp)

BV5A Small Business Vendor Bid History - FY 9999

Purpose To provide the user a report of vendor bid history for small business vendors only in AGPS by document type and vendor number.

Distribution

Frequency of Preparation As needed.

Sort Sequence By document type within vendor number, by vendor number in numerical sequence, within purchase agency, by purchase agency in alpha/numerical sequence.

Page Break On Report page break will occur when more than 1 full page of information exists.

Retention Requirements None

Report Description

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Vendor Number	11	Inferred vendor number of vendor with bid history in VBID/VAWD Table
	Doc (Document) Type	3	Inferred document type of bid activity in VBID/VAWD Table
	# Of Oppty (Opportunity)	4	Inferred number of opportunities provided the vendor for bid in VBID/VAWD Table
	Est \$ Amount of Oppty	9.2	Inferred cumulative estimated dollar amount of bid opportunities provided the vendor from VBID/VAWD Table
	# Of Resp (Responses)	4	Inferred number of responses to bid opportunities by listed vendor from VBID/VAWD Table

VENDOR DATABASE MAINTENANCE**REPORTS****BV5A: Small Business Vendor Bid History - FY 9999**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	# Of Awards	4	Inferred number of awards for related bid responses from the VAWD Table
	\$ Amount of Awards	9.2	Inferred total dollar amount of awards for listed vendor from the VAWD Table
	% Resp To Oppty	3.2	Computed percentage of total responses to total opportunities provided a vendor (% Resp = # Of Resp/# Of Oppty)
	% Award to Oppty	3.2	Computed percentage of total awards to total opportunities provided a vendor (% Award To Oppty = # Of Awards/# Of Oppty)
	% Award To Resp	3.2	Computed percentage of total awards to total responses of a vendor to bid opportunities (% Award To Resp = # Of Awards/# Of Resp)

BV15P Report of Archived Vendor Enrollments

Purpose To provide the user a report of vendor enrollment records which have been archived.

Distribution

**Frequency of
Preparation** Annually.

**Sort
Sequence**

**Page
Break On** Report page break will occur when more than 1 full page of information exists.

**Retention
Requirements** None

**Report
Description**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Vendor Number	11	The vendor number from VROL
	Vendor Name	30	The vendor name from VEND
	Payment Type	1	The payment type from VROL
	Money Ordrr/Chk Num	10	The money order or check number from VROL

VLOG Vendor Maintenance Log Report

Purpose To provide the user a listing of changes made to a vendor record in AGPS. The report lists the old and new data and will only display fields where the value was changed.

Distribution

**Frequency of
Preparation** Nightly

**Sort
Sequence** By Vendor Number, Date and Time of change.

**Page
Break On** Report page break will occur when more than 1 full page of information exists.

**Retention
Requirements**

**Report
Description**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Vendor Code	11	Inferred vendor number for listed vendor from the VEND Screen.
	Userid Last Chgd	8	Inferred userid changing vendor record.
	Change Date	6	Inferred date changed for vendor record.
	Change Time	6	Inferred time changed for vendor record.
	Name 1	30	Inferred vendor name 1 from VEND Screen for listed vendor number.
	Name 2	30	Inferred vendor name 2 from VEND Screen for listed vendor number.
	Address 1	25	Inferred vendor address 1 for main vendor address listed on the VENC Screen.
	Address 2	25	Inferred vendor address 2 for main vendor address listed on the VENC Screen.

VENDOR DATABASE MAINTENANCE**REPORTS****VLOG: Vendor Maintenance Log Report**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	City	15	Inferred city for main vendor address listed on the VENC Screen.
	State	2	Inferred state for main vendor address listed on the VENC Screen.
	Zip Code Vadr	11	Inferred zip code for main vendor address listed on the VENC Screen.
	Country Code	2	Inferred country code for main vendor address listed on the VENC Screen.
	Parish	2	Inferred parish code for main vendor address listed on the VENC Screen.
	Contact Person	30	Inferred contact person for main vendor address listed on the VENC Screen.
	Contact Ph Nbr Vend	14	Inferred contact phone number for main vendor address listed on the VENC Screen.
	Remit Address 1	25	Inferred vendor address 1 for remit-to vendor address listed on the VENC Screen.
	Remit Address 2	25	Inferred vendor address 2 for remit-to vendor address listed on the VENC Screen.
	Remit City	15	Inferred city for remit-to vendor address listed on the VENC Screen.
	Remit State	2	Inferred state for remit-to vendor address listed on the VENC Screen.
	Zip Code Vadr Remit	11	Inferred zip code for remit-to vendor address listed on the VENC Screen.
	Remit Country Code	2	Inferred country code for remit-to vendor address listed on the VENC Screen.
	Remit Parish	2	Inferred parish for remit-to vendor address listed on the VENC Screen.
	Remit Contact Person	30	Inferred contact person for remit-to address listed on the VENC Screen.
	Main Con Position	30	Inferred contact title for vendor listed on the VEND Screen.

VENDOR DATABASE MAINTENANCE**REPORTS****VLOG: Vendor Maintenance Log Report**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Remit Ph Nbr Vend	10	Inferred contact person phone number for remit-to address listed on the VENC Screen.
	Vend 800 Number	10	Inferred toll free number for vendor listed on the VEND Screen.
	Fein	9	Inferred Fein/Ssan number for vendor listed on the VENC Screen.
	Primary Vendor Ind	1	Inferred primary vendor indicator for vendor listed on the VENC Screen.
	Vendor Ind 1099	1	Inferred 1099 vendor indicator for vendor listed on the VENC Screen.
	Master Vend Ind	1	Inferred master vendor indicator for vendor listed on the VENC Screen.
	Backup Whold Flag	1	Inferred back-up withholding flag for vendor listed on the VENC Screen.
	Prevent Deletion	1	Inferred prevent deletion flag for vendor listed on the VENC Screen.
	Requesting Agcy Vend	6	Inferred requesting agency for vendor listed on the VENC Screen.
	Status Code Vend	1	Inferred status code for vendor listed on the VEND Screen.
	Pay To Agency	6	Inferred pay to agency for vendor listed on the VEND Screen.
	Setup Date Vend	6	Inferred date entered for vendor listed on the VEND Screen.
	Previous Name 1	30	Inferred previous name 1 for vendor listed on the VEND Screen.
	Previous Name 2	30	Inferred previous name 2 for vendor listed on the VEND Screen.
	To From Vend Nbr	9	Inferred prev / new number for vendor listed on the VEND Screen.
	Suspense Date	6	Inferred suspend/debar date for vendor listed on the VEND Screen.

VENDOR DATABASE MAINTENANCE**REPORTS****VLOG: Vendor Maintenance Log Report**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Suspense Exp Date	6	Inferred expiration date for vendor listed on the VEND Screen.
	Type Suspension	2	Inferred suspend / debar type code for vendor listed on the VENC Screen.
	Fee Expire Date	6	Inferred fee expire date for vendor listed on the VEND Screen.
	Fee Paid Ind	1	Inferred fee paid indicator for vendor listed on the VEND Screen.
	Status Chg Date Vend	6	Inferred change date for vendor listed on the VEND Screen.
	Business Type	2	Inferred business type for vendor listed on the VEN2 Screen.
	Organ Type	2	Inferred organization type for vendor listed on the VEN2 Screen.
	Business Own Code	2	Inferred business ownership code for vendor listed on the VEN2 Screen.
	State of Incorp	2	Inferred incorporation state for vendor listed on the VEN2 Screen.
	Incorp Date	6	Inferred incorporation date for vendor listed on the VEN2 Screen.
	Out of State Ind	1	Inferred out of state indicator for vendor listed on the VEN2 Screen.
	Foreign Vend Ind	1	Inferred out of country indicator for vendor listed on the VEN2 Screen.
	Nbr of Employees	6	Inferred number of employees for vendor listed on the VEN2 Screen.
	Independ Owned Ind	2	Inferred independent owned indicator for vendor listed on the VEN2 Screen.
	Rating Code	2	Inferred rating code for vendor listed on the VEN2 Screen.
	Company Size	2	Inferred company size for vendor listed on the VEN2 Screen.

VENDOR DATABASE MAINTENANCE**REPORTS****VLOG: Vendor Maintenance Log Report**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Ethnicity	2	Inferred ethnicity code for vendor listed on the VEN2 Screen.
	Minimum Quote Amt	11	Inferred minimum quotation amount for vendor listed on the VEN2 Screen.
	Payment Appr Ind	1	Inferred payment hold indicator for vendor listed on the VEN2 Screen.
	Gross Revenue	1	Inferred gross revenue code for vendor listed on the VEN2 Screen.
	Stkhldr Disclosure	1	Inferred stockholder disclosure flag for vendor listed on the VEN2 Screen.
	Date Filed	6	Inferred date filed for vendor listed on the VEN2 Screen.
	Remittance Fein	9	Inferred remittance vendor for vendor listed on the VEN2 Screen.
	Remittance Loc	2	Inferred remittance suffix for vendor listed on the VEN2 Screen.
	Date Bid Appl Rec	6	Inferred bid application received date for vendor listed on the VEN2 Screen.
	Dun Bradstreet No	10	Inferred dun and brad number for vendor listed on the VEN2 Screen.
	Cvt Code Number	5	Inferred cvt code for vendor listed on the VEN2 Screen.
	Reciprocity State	2	Inferred reciprocity state for vendor listed on the VEN2 Screen.
	EDI Mailbox Address	50	Inferred email address for main vendor listed on the VENC Screen.
	EDI Mailbox Ad Remit	50	Inferred email address for remit-to vendor listed on the VENC Screen.
	Fax Number	10	Inferred fax number for main vendor listed on the VENC Screen.

VENDOR DATABASE MAINTENANCE

REPORTS

VLOG: Vendor Maintenance Log Report

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION

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